

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 1/15/2026

Meeting Date: 2/9/2026

Submitted By: Nikki Ortegon

Department: County Clerk

Signature of Elected Official/Department Head:

A. King

Court Decision: <small>This section to be completed by County Judge's Office</small>

2-9-2026

Description:

Consideration and Approval of Expenditures from Special Fund 0212: Record Mgmt & Preservation County Clerk in the amount of \$1,324.38 for the purchase of case binder labels used to maintain and preserve court records.

(May attach additional sheets if necessary)

Person to Present: _____

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor
 Personnel Public Works Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**



ISC SHELVING SYSTEMS LLC
 2212 EDINBURGH ST.
 ARLINGTON, TX. 76018
 OFFICE (817) 654-1985
 FAX (817) 3751897

PRICE QUOTE

TO: JOHNSON COUNTY CLERKS OFFICE
 204 S. BUFFALO AVE. STE: 407
 CLEBURNE, TX. 76033

DATE: 1/15/2026

ATTN: NIKKI ORTEGON

ITEM	Q.	CATALOG #	DESCRIPTION	UNIT	PER	PRICE
50		CCL-8	SEAL & VIEW LABEL PROTECTORS (100) SHEETS PER BOX.	\$15.76		\$788.00
6		CB-170088	COLOR BAR LASER BLANK LABELS 7-UP 1008 PER PACK	\$73.23		\$439.38
			FREIGHT			\$97.00
TOTAL						\$1,324.38

Terms: **NET 30 DAYS**

F.O.B. CLEBURNE, TX

Transportation or Delivery via: ISC / BEST WAY

This purchase order is made for immediate acceptance and is subject to change without notice. If based on specially printed forms, it presupposes your acceptance of overruns or underruns not exceeding 10% of quantity ordered. Deliveries are subject to delays from fire, strikes or other causes beyond our control. We reserve the right to correct clerical errors.

Very truly yours,

Accepted by: _____

By *M. R. Followill*
 MIKE FOLLOWILL